



## **Palm Island Aboriginal Shire Council**

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# **Palm Island Aboriginal Shire Council**

General Meeting Held Wednesday 19th September 2012

Commencing at 10.00am, COUNCIL Boardroom

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The Deputy Mayor declared the Meeting open at 9.49am,

### **PRESENT**

<b>Chairman</b>	Mayor Alfred Lacey (10.30am)
<b>Councillors</b>	Cr Edward Walsh (at 9.30am)
	Cr Mislam Sam (at 9.30am)
	Cr Frank Conway (at 9.30am)
	Cr Roy Prior (at 9.50am)

<b>Officers</b>	Ross Norman – CEO
	Serina James – Minutes Secretary

**Observers**  
**Apologies/absent:**

**Condolences:**

**Congratulations:**

**Welcome:**

**Proceedings:**

### 1. ADJOURNMENT OF PROCEEDINGS

Moved Councillor Walsh Seconded: Councillor Conway

#### **COUNCIL RESOLUTION**

Deputy Mayor Mislam Sam opened the Council Meeting, and Council resolves to adjourn the Meeting and to resume at 10.30am.

**CARRIED**

Meeting resumed at: 10.30am

### 2. RECOMMENCEMENT OF MEETING PROCEEDINGS

Moved Councillor Sam Seconded: Councillor Walsh

#### **COUNCIL RESOLUTION**

Mayor Alf Lacey re-opened the Council Meeting at 10.30am, Council resolves to resume the Council meeting.

**CARRIED**

### 3. PALM ISLAND GENERAL MEETING MINUTES 22<sup>nd</sup> AUGUST 2012

Moved Councillor Sam Seconded: Councillor Conway

#### **COUNCIL RESOLUTION**

COUNCIL notes the General Meeting Minutes held on 22nd August 2012, and accepts that they represent a true and correct record.

**CARRIED**

### 4. General Meeting Action Report AUGUST 2012

Moved Councillor Sam Seconded Councillor Conway

#### **COUNCIL RESOLUTION**

COUNCIL notes the General Meeting Action Report for August 2012. Council resolves to have a Special Meeting in November 2012 to review the Budget.

**CARRIED**

#### **Action to be completed:**

- CEO liaise with Executive Assistant regarding a date in November to hold a Special Meeting to Review the Budget
- Executive Assistant to organise Special Meeting Notices before next Council Meeting
- Councillor's to note topics to be added to the Draft Agenda for Minister Crisafulli's visit on 4th October 2012
- Reminder Annual State Conference will be held 22-24th October 2012, all Councillors to attend, and Executive Assistant to arrange Deputations for Councillors with the Minister for DPI & Fisheries, to discuss Land Management Water/Fisheries, as per Councillor Prior's concerns regarding fishing limit's for trawlers

## 5. FINANCE REPORT FOR AUGUST 2012

Moved Councillor

Sam

Seconded Councillor

Conway

### COUNCIL RESOLUTION

COUNCIL notes and accepts the Finance Report for August 2012. Council instructs Director of Finance to provide a separate report and breakdown on finance losses. Council resolves to support the Director of Finance in perusing a PHD Model on Financial Sustainability of Indigenous Councils.

CARRIED

#### Action to be completed

- Director of Finance to provide a separate report on losses
- CEO to follow up with Sam Persley Council stock pile & materials being used by Broad, and the revenue for Council
- CEO to follow up with Terry Farrelly any outstanding money
- Director of Finance to follow up on participating in a PHD model on Financial Sustainability of Indigenous Councils
- Executive Assistant & Executive Support to follow up Business Papers being accessed on iPad's for future Council Meeting, with newly appointed Council IT Officer Trent Barry
- CEO & Director of Finance to meet with Sunset Food Snacks re: Lease Intentions ASAP

Meeting closed for lunch 12.10pm

Meeting resumed 1.45pm

Mayor Lacey, Cr Conway, Cr Prior

Cr Conway left meeting 1.47pm

Cr Walsh entered meeting 1.49pm

Cr Conway returned to meeting 1.49pm

## 5a. CEO REPORT – FENCING/DRIVEWAY PROGRAM

Moved Councillor

Conway

Seconded Councillor

Prior

### COUNCIL RESOLUTION

COUNCIL resolves that the Fencing/Driveway Report be noted and accepted. Council instructs CEO and Works Department Officers to provide a progress report including timeframe of the Fencing/Driveway Program, by next Council Meeting.

CARRIED

#### Action to be completed:

- Works Department Officers Orlando Debiassi/Bill Weekes to provide a timeframe report on the Fencing/Driveway Program by next Council meeting
- CEO to also provide a progress report on the Fencing/Driveway Program by the next Council Meeting

## 5b. POSSIBLE ACQUISITION OF BARGE

Moved Councillor

Sam

Seconded Councillor

Prior

### COUNCIL RESOLUTION

COUNCIL resolves that the report be accepted and noted. Council resolves to continue to follow up on further Barge options, and instructs CEO to continue to look into the possible acquisition of a barge.

CARRIED

#### Action to be completed:

- CEO to follow up barges with Will Hymes

#### 5c. INSTALLATION OF AIRPORT HAZARD LIGHTING

Moved Councillor Walsh Seconded Councillor Sam

##### **COUNCIL RESOLUTION**

COUNCIL resolves that the report be accepted and noted.

**CARRIED**

##### Action to be completed:

- CEO to advise lighting area regarding the Landing Ground letter

#### 5d. TRANSPORT INFRASTRUCTURE DEVELOPMENT SCHEME

Moved Councillor Prior Seconded Councillor Sam

##### **COUNCIL RESOLUTION**

COUNCIL resolves that the report be accepted and noted. Council instructs CEO to follow up possible areas on Palm suited for the Development Scheme.

**CARRIED**

##### Action to be completed:

- CEO to follow up Development Scheme areas for example Bentley Street & Farm area (near Murray House)

Cr Conway Declared Conflict of Interest and left meeting 4.21pm

Cr Prior Declared Conflict of Interest and remained in meeting

#### 5e. FRANK JAMES & ISOBEL BAIRA FINANCIAL ASSISTANCE REQUEST

Moved Councillor Walsh Seconded Councillor Sam

##### **COUNCIL RESOLUTION**

COUNCIL resolves that the report be accepted and noted. Council resolves that the request by Mr James and Ms Baira be declined, as Council is prohibited under Section 111 of the Local Government Act 2009 from making a loan to an individual.

**CARRIED**

##### Action to be completed:

- Reply letter to be forwarded to Mr James & Ms Baira

#### 6. PIASC FLAG COMPETITION REPORT

Moved Councillor Prior Seconded Councillor Conway

##### **COUNCIL RESOLUTION**

COUNCIL accepts the report regarding the PIASC Flag Competition, and Council resolves to defer the competition for another 2 months. Council instructs that a committee panel consisting of three persons, an Elder, a non Indigenous person and Local person be arranged.

**CARRIED**

##### Action to be completed:

- Flag Competition Notices to be advertised of the 2mths extension time
- Letter to be sent to Elders Committee, asking if one elder would like to be on the "Flag Competition Committee"
- Letter to be sent to Bwgcolman/St Michaels School Principals asking if one of the Principals would like to be on the "Flag Competition Committee"
- Letter to be sent to a Local Person, asking if they have an interest to be on the "Flag Competition Committee"

Cr Prior left meeting Conflict of Interest 1.56pm

#### 7. PALM ISLAND AIRPORT UPGRADE

Moved Councillor Conway Seconded Councillor Walsh

##### **COUNCIL RESOLUTION**

COUNCIL resolves to accept the Airport Upgrade report. Council resolves to defer decision over to next Council Meeting.

**CARRIED**

##### **Action to be completed:**

- **CEO to follow up further information on Airport Upgrade**

#### 8. PALM ISLAND AIRPORT MEMEBERSHIP INFORMATION

Moved Councillor Walsh Seconded Councillor Conway

##### **COUNCIL RESOLUTION**

COUNCIL accepts the report regarding the Palm Island Airport Membership. Council also notes as advised by Director of Finance the membership has been paid.

**CARRIED**

**Cr Prior returned to meeting 2.01pm**

**Cr Sam entered meeting 2.01pm**

#### 9. PALM ISLAND ABORIGINAL SHIRE COUNCIL – POLICIES ADOPTION REPORT

Moved Councillor Conway Seconded Councillor Walsh

##### **COUNCIL RESOLUTION**

COUNCIL accepts and notes the report. Council resolves to hold a Policies Workshop and that the Council Policies Adoption be deferred to Council's next Council Meeting.

**CARRIED**

##### **Action to be completed:**

- **Workshop to be organised at a Townsville Venue to peruse/add/amend any of the Council draft Policy & Procedures document**
- **Executive Support & CEO to prepare & attend Policy Documents for Workshop**
- **Executive Assistant to advise Executive Support & CEO of possible Workshop Dates**
- **Councillors to have a senior staff morale team building session, at a location off Palm Island**
- **Executive Assistant to organise dates for Policies Workshop and Staff Morale Workshop and advise all attending**

#### 10. TOWNSVILLE ENTERPRISE REPORT – PIASC MEMBERSHIP RENEWAL

Moved Councillor Prior Seconded Councillor Sam

##### **COUNCIL RESOLUTION**

COUNCIL accepts & notes the report regarding the Renewal for the PIASC Membership with Townsville Enterprise. Council also notes as advised by Director of Finance the membership has been paid.

**CARRIED**

#### 11. HEALTH LIAISON OFFICER'S REPORT

Moved Councillor Sam Seconded Councillor Prior

##### **COUNCIL RESOLUTION**

COUNCIL accepts the report from the Health Liaison Officer's Report, and be noted.

**CARRIED**

## 12. ENVIRONMENTAL HEALTH REPORT

Moved Councillor

Prior

Seconded Councillor

Sam

### COUNCIL RESOLUTION

COUNCIL accepts and notes the Environmental Health Report. Council instructs CEO to follow up on an appointment system for the VET visits to Palm Island with the Environmental Health Manager and Community Services Director.

CARRIED

#### Action to be completed:

- Environmental Health Manager & Community Services Director to liaise with CEO regarding an appointment system for the VET Visits to Palm Island.

## 13. QMUSIC REPORT

Moved Councillor

Prior

Seconded Councillor

Conway

### COUNCIL RESOLUTION

COUNCIL accepts the report regarding the QMusic Program. Council resolves to approve \$660.00 as a donation towards the QMusic Program to be held 24<sup>th</sup>, 25<sup>th</sup> & 26<sup>th</sup> September 2012, from the Arts Qld Funding.

CARRIED

#### Action to be completed:

- QMusic to be contacted to advise a donation of \$660.00 will be made, but they need to pay for their own Car hire/Accommodation
- QMusic to confirm if they have booked their accommodation/or if they were expecting Council to book
- Due to Australian Bureau of Statistics having 2 car's on hire during the week of the 24th, other car rental options will need to be looked at. Option is QMusic can contact CDEP to follow up Vehicle usage during visit, Q Music will need to pay their own car hire

Cr Sam & Cr Conway Declared Conflict of Interest and remained in the room

## 14. PALM ISLAND COMMUNITY COMPANY OPEN DAY

Moved Councillor

Prior

Seconded Councillor

Walsh

### COUNCIL RESOLUTION

COUNCIL accepts the correspondence received from Palm Island Community Company, requesting permission to host the Palm Island Community Open Day held 25<sup>th</sup> September 2012, in the Mall, and approval be given. Council resolves to give the CEO delegation to approve these sorts of requests.

CARRIED

#### Action to be completed:

- CEO to follow up on a public space policy giving CEO approval for these requests

**15. SORRY DAY BUSINESS - PALM ISLAND RETAIL STORE**

Moved Councillor Conway Seconded Councillor Sam

**COUNCIL RESOLUTION**

COUNCIL accepts the report for Sorry Day Business and Council resolves to accept the recommendations as outlined in the report. Further recommendations to be added in policies for example internal Council staff grace period for closure of an hour, Council encourages businesses regarding normal courtesy of procession & respect during this time.

**CARRIED****Action to be completed:**

- CEO to provide further policy recommendations by Policy Workshop & next Council Meeting

**16. INVITATION TO CLOSING THE GAP ON INDIGENOUS INCLUSION DINNER**

Moved Councillor Sam Seconded Councillor Walsh

**COUNCIL RESOLUTION**

COUNCIL accepts the report received from Ngarda, inviting the PIASC to attend, the Closing the Gap on Indigenous inclusion dinner.

**CARRIED****Action to be completed:**

- Executive Assistant to RSVP to Closing the Gap Invite

**17. CORRESPONDENCE - RESCISSION OF A RESOLUTION**

Moved Councillor Mayor Lacey Seconded Councillor Conway

**COUNCIL RESOLUTION**

COUNCIL resolves that the expressions of interest passed at the ordinary meeting held on 25<sup>th</sup> July 2012, and recorded in the Council minutes be rescinded.

**CARRIED****18. QLD GOVT. DEPT OF LOCAL GOVT. SGAF 2012-13**

Moved Councillor Prior Seconded Councillor Conway

**COUNCIL RESOLUTION**

COUNCIL accepts the report received from the Qld Govt. Dept Local Government, Regarding the State Government Financial Aid Allocation 2012/13 for Palm Island, for Council information and review.

**CARRIED****19. CORRESPONDENCE – CARDNO**

Moved Councillor Conway Seconded Councillor Sam

**COUNCIL RESOLUTION**

COUNCIL accepts the correspondence received from Cardno Shaping the Future, regarding the Palm Island Projects Month Report Progress Report for September 2012, for review and information.

**CARRIED**

**20. QLD GOVT. DEPT OF HOUSING AND PUBLIC WORKS**

Moved Councillor Sam Seconded Councillor Walsh

**COUNCIL RESOLUTION**

COUNCIL accepts the correspondence received from Qld Govt. Dept of Housing and Public Works regarding, the cheque enclosed for the value of \$136,208.89 for payments for Council Rate Equivalent for properties that the Trustees of the community in your Council area has leased to Qld Govt. For social housing purposes, for review and information, to be noted.

**CARRIED****21. QLD GOVT. CREATION OF INTEREST APPROVAL – LANDING GROUND FOR AIRCRAFT RESERVE, LOT 63 ON CWL337**

Moved Councillor Sam Seconded Councillor Prior

**COUNCIL RESOLUTION**

COUNCIL accepts the correspondence received from Qld Govt. Regarding the Creation of Interest approval for Landing Ground for the Aircraft Reserve for Lot 63 on CWL337 for review and information, to be noted. Council instructs CEO to provide clarification on lighting area.

**CARRIED****22. QLD GOVT. DEPT HOUSING AND PUBLIC WORKS**

Moved Councillor Conway Seconded Councillor Prior

**COUNCIL RESOLUTION**

COUNCIL accepts the correspondence received from Qld Govt. Dept Housing and Public Works, regarding Rental Collection Managed by the department for June 2012, for review and information to be noted.

**CARRIED****23. QUEENSLAND POLICE CITIZENS YOUTH WELFARE ASSICATION – PALM ISLAND PCYC**

Moved Councillor Walsh Seconded Councillor Sam

**COUNCIL RESOLUTION**

COUNCIL resolves to pay the hire agreement fee, and defer membership approval for a future date.

**CARRIED****24. ISLAND HOPPER PRODUCTION**

Moved Councillor Prior Seconded Councillor Sam

**COUNCIL RESOLUTION**

COUNCIL accepts the report from Island Hopper Production's received, and noted.

**CARRIED****25. HON DAVID CRISAFULLI MP MINISTER FOR LOCAL GOVT.**

Moved Councillor Sam Seconded Councillor Prior

**COUNCIL RESOLUTION**

COUNCIL accepts the correspondence received from the Hon David Crisafulli MP, Minister for Local Govt. To be noted.

**CARRIED**



**26. ANTI DISCRIMINATION COMMISSION QUEENSLAND**

Moved Councillor Conway Seconded Councillor Sam

**COUNCIL RESOLUTION**

COUNCIL accepts the correspondence from the Anti Discrimination Commission Qld, for review and information, to be noted.

**CARRIED**

**27. SUE BOYCE LETTER**

Moved Councillor Prior Seconded Councillor Sam

**COUNCIL RESOLUTION**

COUNCIL accepts the correspondence from Sue Boyce, Senator for Queensland, for review and information to be noted.

**CARRIED**

**28. JOHN HATHAWAY MEMBER FOR TOWNSVILLE**

Moved Councillor Conway Seconded Councillor Sam

**COUNCIL RESOLUTION**

COUNCIL accepts the correspondence John Hathaway Member for Townsville for information and review to be noted.

**CARRIED**

**CLOSURE**

The Meeting concluded at 4.29pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Meeting held this Wednesday 19<sup>th</sup> September 2012

Submitted to the Meeting of Palm Island Aboriginal Shire Council General Meeting

Signed  .....

Alfred Lacey

MAYOR

Palm Island Aboriginal Shire Council