



## Palm Island Aboriginal Shire Council

1 Main Street, PALM ISLAND Q 4816

Ph: 07 477 01177 – Fax: 07 477 0124

E: [Murielle.morgan@palmcouncil.qld.gov.au](mailto:Murielle.morgan@palmcouncil.qld.gov.au)

## Palm Island Aboriginal Shire Council

General Meeting Held Wednesday 30<sup>th</sup> October 2013

Commencing at 9.23am, PIASC Boardroom

The Chairperson declared the Meeting open at 9.23am

### PRESENT

CHAIRMAN: Mayor Alfred Lacey

COUNCILLORS: Deputy Mayor Roy Prior

Councillor Frank Conway

Councillor Mislam Sam

Councillor Edward Walsh

OFFICERS: Ross Norman Chief Executive Officer  
Tanya Haines (Minutes Secretary)  
Georgina Haines (Assistant Minutes Secretary)

### OBSERVERS:

### APOLOGIES/ABSENT:

CONDOLENCES: Walton/Greenway Families,

CONGRATULATIONS: Staff & Community Volunteers during Get Ready Week  
Palm Island United, Bwgcolman Brothers Football Teams  
Murielle Morgan, Georgina Haines

ACKNOWLEDGEMENT: The Council acknowledged the Traditional Owners, the Manbarra People, upon whose land we hold our meeting and the Bwgcolman people of Palm Island.

### PROCEEDINGS:

### 1. Confirmation of Minutes of Previous Meeting

|                   |       |                      |        |
|-------------------|-------|----------------------|--------|
| Moved Councillor: | Walsh | Seconded Councillor: | Conway |
|-------------------|-------|----------------------|--------|

**COUNCIL RESOLUTION:**

Adoption of Minutes from Council Previous Ordinary Meeting held on Wednesday 18<sup>th</sup> September 2013.

That the minutes of the last Ordinary Meeting held Wednesday 18<sup>th</sup> September 2013, *be accepted as true and correct*. Copies of which have been printed and circulated to members be taken as read and confirmed.

CARRIED

### 2. Palm Island Aboriginal Shire Council Action Report September 2013

|                   |        |                      |       |
|-------------------|--------|----------------------|-------|
| Moved Councillor: | Conway | Seconded Councillor: | Prior |
|-------------------|--------|----------------------|-------|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council accepts and notes the Action Report for September 2013.

CARRIED

Directors/Staff entered meeting:

Lyn Freckleton (entered @ 9.29am)

Orlando De Baisi (entered @ 9.33am)

Dee (entered @ 10.00am)

John Mugambi (entered @ 10.00am)

Dawson Wilkie entered the meeting at 10.34am

### 3. B) CEO Report-Staff Christmas Leave Period

|                    |        |                       |     |
|--------------------|--------|-----------------------|-----|
| Moved: Councillor: | Conway | Seconded: Councillor: | Sam |
|--------------------|--------|-----------------------|-----|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council accepts and notes the Chief Executive Officer's Report. COUNCIL RESOLVES to agree:-that, employees be granted two(2) days leave gratis over the Christmas period from the 27-30 December, 2013, and any additional days leave are to be at the employees discretion and credited against accrued leave.

And resolves that the Staff Christmas Party will be held at Coolgaree Bay Bistro & Bar on Thursday 19<sup>th</sup> December, 2013 commencing from 2.00pm-5.00pm.

CARRIED

#### 4. CEO Report-Subdivision Update(Luma Luma/Kitchener Bligh Subdivision)

|                   |     |                      |       |
|-------------------|-----|----------------------|-------|
| Moved Councillor: | Sam | Seconded Councillor: | Prior |
|-------------------|-----|----------------------|-------|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council accepts the Chief Executive Officer's Report.

COUNCIL RESOLVES: to agree to vegetation clearance of 100m on the down slope of the upper Luma Luma subdivision in order to reduce fire risk.

Council also notes that Local Workers are to be utilised in the project.

CARRIED

Mayor Lacey left the room at 10.21am

Deputy Mayor Prior assumed the chair at 10.21am

Mayor Lacey returned to the room at 11.40am and reassumed the Chair.

#### 5. WORKS Department-Orlando De Biasi

|                   |     |                      |       |
|-------------------|-----|----------------------|-------|
| Moved Councillor: | Sam | Seconded Councillor: | Walsh |
|-------------------|-----|----------------------|-------|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council notes the report as given by the Works & Facilities Director for the month of September.

CARRIED

#### 6. Director of Community Services Monthly Report

|                   |     |                      |       |
|-------------------|-----|----------------------|-------|
| Moved Councillor: | Sam | Seconded Councillor: | Walsh |
|-------------------|-----|----------------------|-------|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council notes the monthly report received from the Director of Community Services for the following:

- Palm Island Horse Removal Program
- Havannah Island Feral Goats Program
- Health Liaison Officer Report Sept/Oct

CARRIED

#### 7. Palm Island NAIDOC GALA 2014 Proposal-Malachi Bligh

|                   |     |                      |       |
|-------------------|-----|----------------------|-------|
| Moved Councillor: | Sam | Seconded Councillor: | Walsh |
|-------------------|-----|----------------------|-------|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council notes the report received. Council resolves to support the proposal in principle, but also at this stage are not able to provide financial support.

CARRIED

\*Meeting adjourned at 11.02am

Special Visitor entered the Meeting-Mr Ted Moore at 11.02am

Mr Ted Moore left the meeting at 11.20am

Meeting re-opened at 11.20am

Morning Tea Break at 11.20am

Meeting resumed at 11.33am

\*Standing Order:

Mayor re-entered the meeting at 11.40am, re-assumed the chair.

**8. . Sandy Boyd Aged Care Manager**

|                    |     |                       |       |
|--------------------|-----|-----------------------|-------|
| Moved: Councillor: | Sam | Seconded: Councillor: | Walsh |
|--------------------|-----|-----------------------|-------|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council notes the report received from the Sandy Boyd Aged Care Manager.

CARRIED

\*Insert Local Government Act

**CLOSED SESSION DUE TO EXCLUDABLE MATTER at 10.45am**

|                   |     |                      |        |
|-------------------|-----|----------------------|--------|
| Moved Councillor: | Sam | Seconded Councillor: | Conway |
|-------------------|-----|----------------------|--------|

**9. A) CEO Report-Reconstruction of Foreshore Seawall Update-UDP Consulting Engineers**

|                    |     |                       |        |
|--------------------|-----|-----------------------|--------|
| Moved: Councillor: | Sam | Seconded: Councillor: | Conway |
|--------------------|-----|-----------------------|--------|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council notes and accepts the Report.

**COUNCIL RESOLVES:**

To enter into the sub-contract between Koppen Development Construction and Council's Works Department for the construction of that part of the sea wall project designated chainage 0 to 250. Council also resolves to delegate authority to the Chief Executive Officer pursuant to Section 257 of the Local Government Act 2009 to deal with any and all matters associated with the future management of the Contract.

CARRIED

**SESSION RESUMED AT 11.55am**

|                   |       |                      |       |
|-------------------|-------|----------------------|-------|
| Moved Councillor: | Walsh | Seconded Councillor: | Prior |
|-------------------|-------|----------------------|-------|

10. Palm Island Motel Extension –UDP GROUP

|                   |     |                       |       |
|-------------------|-----|-----------------------|-------|
| Moved Councillor: | Sam | Seconded: Councillor: | Walsh |
|-------------------|-----|-----------------------|-------|

**COUNCIL RESOLUTION:** That the Palm Island Aboriginal Shire Council accepts and notes the Report received from UDP Group and resolves:

- a) That Council in accordance with Section 184(f) of the Local Government Act (Finance Plans and Reporting) Regulation 010, to award the contract to Remote Building Solutions (Qld) Pty. Ltd.
- b) authorises UDP Consulting Engineers to engage Remote Building Solutions (Qld) Pty.Ltd.
- c) delegates authority to the Chief Executive Officer pursuant to Section 257 of the Local Government Act 2009 to deal with any and all matters associated with the future management of the Contract.

- Accept the Tender of Remote Building Solutions (Qld) Pty Ltd for the adjusted lump sum price of \$611,400 (ex GST)

CARRIED

Meeting adjourned for lunch break at 12.58am

Meeting resumed at 1.37pm

Mayor left the meeting at 12.06pm

Deputy Mayor Prior assumed the chair at 12.09pm

Mayor returned to the meeting at 12.45pm

#### 11. Palm Island CCTV and Lighting Upgrade Report-Dawson Wilkie

|                   |     |                      |       |
|-------------------|-----|----------------------|-------|
| Moved Councillor: | Sam | Seconded Councillor: | Walsh |
|-------------------|-----|----------------------|-------|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council notes the report received. Council resolves to endorse the suggestions of the CCTV Stakeholders Committee and approve subject to funding the following areas in order of priority:

- CBD Park Area opposite the police station
- Sports Complex(Clubhouse)
- Town Mall and shops
- Post Office and surrounding area
- The pub and surrounding area
- Ferry Terminal and surrounding area
- Service Station opposite ferry terminal
- Intersection of Main Street & Mango Avenue
- Dormitory Road
- Park Road & Creek road adjacent to the Bwgcorman School
- Intersection of Halifax & Creek Road
- Intersection of Lumma Lumma & Sailor Street

Council also approves to endorse the trial of the CCTV Cameras of the CBD Park Area.

CARRIED

#### 12. Finance Report for the month of October 2013

|                    |       |                      |     |
|--------------------|-------|----------------------|-----|
| Moved: Councillor: | Walsh | Seconded Councillor: | Sam |
|--------------------|-------|----------------------|-----|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council accepts and notes the Finance Report received from the Finance Director, and COUNCIL RESOLVES to

- a) accept the debts to be written off.
- b) Budget Review Report be actioned by the CEO or Finance Manager
- c) Outsourcing the Grave Digging Service under Expression of Interest

CARRIED

#### CLOSED SESSION DUE TO EXCLUDABLE MATTER at 2.30pm

|                   |     |                      |        |
|-------------------|-----|----------------------|--------|
| Moved Councillor: | Sam | Seconded Councillor: | Conway |
|-------------------|-----|----------------------|--------|

#### RESUMED SESSION DUE TO EXCLUDABLE MATTER at 4.15pm

|                   |     |                      |        |
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| Moved Councillor: | Sam | Seconded Councillor: | Conway |
|-------------------|-----|----------------------|--------|

### 13. Mayor's Report

|                    |     |                       |       |
|--------------------|-----|-----------------------|-------|
| Moved: Councillor: | Sam | Seconded: Councillor: | Prior |
|--------------------|-----|-----------------------|-------|

**COUNCIL RESOLUTION:** That the Palm Island Aboriginal Shire Council accepts and notes the Report received from the Mayor for the month of October, 2013.

CARRIED

### 14. Deputy Mayor's Report

|                    |     |                       |        |
|--------------------|-----|-----------------------|--------|
| Moved: Councillor: | Sam | Seconded: Councillor: | Conway |
|--------------------|-----|-----------------------|--------|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council accepts and notes the report received from the Deputy Mayor for the Month of October 2013.

CARRIED

### 15. Verbal Report -COUNCILLORS

|                    |       |                       |             |
|--------------------|-------|-----------------------|-------------|
| Moved: Councillor: | Prior | Seconded: Councillor: | Mayor Lacey |
|--------------------|-------|-----------------------|-------------|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council accepts and notes the reports.

CARRIED

### 16. Report-Follow up from Preston Law (Mckenna Group)

|                    |        |                       |     |
|--------------------|--------|-----------------------|-----|
| Moved: Councillor: | Conway | Seconded: Councillor: | Sam |
|--------------------|--------|-----------------------|-----|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council accepts and notes the report received.

- a) Review existing correspondence;
- b) Review draft joint venture agreement;
- c) Provide written advice to Council in relation to (b) and (c)

CARRIED

Meeting adjourned to Thursday 9.15am 31<sup>st</sup> October, 2013.

Meeting resumed at 9.15am

**17. PROJECTS MANAGER REPORT-BILL WEEKS**

|                    |     |                       |       |
|--------------------|-----|-----------------------|-------|
| Moved: Councillor: | Sam | Seconded: Councillor: | Walsh |
|--------------------|-----|-----------------------|-------|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council accepts and notes the report received.

CARRIED

**18. Request from Medical Missionary Training Institute Inc.**

|                    |     |                       |       |
|--------------------|-----|-----------------------|-------|
| Moved: Councillor: | Sam | Seconded: Councillor: | Walsh |
|--------------------|-----|-----------------------|-------|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council notes the report received. Council resolves to approve the request.

CARRIED

Cr Prior & Cr Conway and Georgina Haines declared conflict of Interest

**19. Report-PICC Annual General Meeting**

|                   |       |                      |     |
|-------------------|-------|----------------------|-----|
| Moved Councillor: | Walsh | Seconded Councillor: | Sam |
|-------------------|-------|----------------------|-----|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council accepts and notes the report received. Council resolves to nominate Mayor Lacey and/or CEO-Ross Norman to attend as the Proxy on behalf of the Palm Island Aboriginal Shire Council.

CARRIED



20. Executive Services Report-Update on Street Names Suggestions

|                    |     |                      |       |
|--------------------|-----|----------------------|-------|
| Moved: Councillor: | Sam | Seconded Councillor: | Walsh |
|--------------------|-----|----------------------|-------|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council accepts and notes the report received.  
Council resolves to carry the matter to the November Meeting.

CARRIED

21. Executive Services Update-Get Ready Disaster Management Clean up week & BBQ

|                    |        |                       |     |
|--------------------|--------|-----------------------|-----|
| Moved: Councillor: | Conway | Seconded: Councillor: | Sam |
|--------------------|--------|-----------------------|-----|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council accepts and notes the report received.

CARRIED

22. Confirmation updated Street Names & Lot Numbers

|                   |       |                      |     |
|-------------------|-------|----------------------|-----|
| Moved Councillor: | Prior | Seconded Councillor: | Sam |
|-------------------|-------|----------------------|-----|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council accepts and notes the report received. Council resolves to carry this matter to the November Land Trust Meeting and the Land Trust Officer will advise of the outcome.

CARRIED

23. Report-Natural Disasters Risk Management Funding

|                    |     |                       |        |
|--------------------|-----|-----------------------|--------|
| Moved: Councillor: | Sam | Seconded: Councillor: | Conway |
|--------------------|-----|-----------------------|--------|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council accepts and notes the report received.

CARRIED

24. Confirmation of Aboriginality Forms-Michael Bourne, Cyra Burns, Kevin Inkerman

|                   |     |                      |        |
|-------------------|-----|----------------------|--------|
| Moved Councillor: | Sam | Seconded Councillor: | Conway |
|-------------------|-----|----------------------|--------|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council notes the report received. Council resolves to approve confirmation of aboriginality for the following:

- Michael Bourne
- Cyra Burns
- Kevin Inkerman

CARRIED

Cr Conway declared conflict of Interest and left the room at 10.13am

**25. Men's Diversionary Group-Letter of Support for a community program**

|                   |       |                      |       |
|-------------------|-------|----------------------|-------|
| Moved Councillor: | Walsh | Seconded Councillor: | Prior |
|-------------------|-------|----------------------|-------|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council notes the report received. Council resolves to support the program with Materials where possible and also recommends the Men's Group to also approach Q-Build for materials. Chief Executive Officer to also advise that they may be able to access grants with Government Bodies.

CARRIED

**26. Report-Deadly Funny Kids Workshop**

|                    |     |                       |       |
|--------------------|-----|-----------------------|-------|
| Moved: Councillor: | Sam | Seconded: Councillor: | Walsh |
|--------------------|-----|-----------------------|-------|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council notes the report received. Council resolves to approve this request with the condition that PIASC invites them to attend the Spring Fair and NAIDOC Events on Palm Island

CARRIED

Cr Conway returned to the room at 10.24am

Cr Prior declared conflict of Interest

**27. JEHOVAH'S WITNESSES REQUEST FOR A MOBILE SERVICE**

|                   |     |                      |       |
|-------------------|-----|----------------------|-------|
| Moved Councillor: | Sam | Seconded Councillor: | Walsh |
|-------------------|-----|----------------------|-------|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council accepts and notes the report received. Council resolves to approve the request.

CARRIED

**28. REPORT-SCULPTURE DONATION**

|                   |       |                      |     |
|-------------------|-------|----------------------|-----|
| Moved Councillor: | Prior | Seconded Councillor: | Sam |
|-------------------|-------|----------------------|-----|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council accepts and notes the report received. Council resolves that a donation is not possible at this stage, but would like to invite them to Island to meet with Council and Community Elders to discuss possible sculptures.

CARRIED

29. PALM ISLAND PLANNING SCHEME NOTICE

|                   |        |                      |       |
|-------------------|--------|----------------------|-------|
| Moved Councillor: | Conway | Seconded Councillor: | Walsh |
|-------------------|--------|----------------------|-------|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council accepts and notes the report received.

CARRIED

30. PALM ISLAND REMOTE JOBS AND COMMUNITIES PROGRAM COMMUNITY ACTION PLAN

|                    |        |                       |       |
|--------------------|--------|-----------------------|-------|
| Moved: Councillor: | Conway | Seconded: Councillor: | Prior |
|--------------------|--------|-----------------------|-------|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council accepts and notes the report received.

CARRIED

31. CORRESPONDENCE FOR THE MONTH OF OCTOBER 2013

|                    |     |                       |       |
|--------------------|-----|-----------------------|-------|
| Moved: Councillor: | Sam | Seconded: Councillor: | Prior |
|--------------------|-----|-----------------------|-------|

**COUNCIL RESOLUTION:**

That the Palm Island Aboriginal Shire Council accepts and notes the report received.

CARRIED

**MEETING CLOSURE**

The Meeting was closed at 10.43am

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Meeting held this 31<sup>st</sup> Day of October 2013.

Submitted to the Meeting of Palm Island Aboriginal Shire Council

Signed \_\_\_\_\_  
Alfred Lacey  
Mayor