



Palm Island Aboriginal Shire Council
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PALM ISLAND ABORIGINAL SHIRE COUNCIL
General Meeting Held Monday 14th May & Wednesday 16th May 2012,
Commencing at 9.12am, COUNCIL Boardroom

The Chairperson declared the Meeting open at 9.12am

PRESENT

Chairman	Mayor Alfred Lacey
Councillors	Cr Roy Prior
	Cr Edward Walsh
	Cr Mislam Sam
	Cr Frank Conway

Officers	Ross Norman CEO
	Serina James – Executive Assistant

Observers	Nil
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Apologies/absent:

Condolences:

Congratulations:	Nil
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Welcome:	Nil
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Proceedings:

1. PALM ISLAND GENERAL MEETING MINUTES 30th JANUARY 2012

Moved: Cr Lacey

Seconded: Cr Sam

COUNCIL RESOLUTION:

Council notes the General Meeting Minutes held on the 30th January 2012, and accepts that they represent a true and correct record.

CARRIED

2. COUNCIL ACTION REPORT – 30th JANUARY 2012

Moved: Cr Prior

Seconded: Cr Sam

COUNCIL RESOLUTION:

Council notes and accepts the Action Report for January 2012. Action items to be followed up:

- Coral Sea Farms – CEO to organise an appointment for Council to meet with Coral Sea Farms on the 22nd of May 2012
- CEO to provide Council with a Draft copy of the Alcohol Management Plan

CARRIED

3. ELECTION OF DEPUTY MAYOR

Moved: Cr Lacey

Seconded: Cr Conway

COUNCIL RESOLUTION:

That the Council nominates and elects Councillor Mislam Sam as Deputy Mayor. The position of Deputy Mayor is to be rotated each year on the anniversary of this appointment as follows:

- **May 2013 to May 2014 – Councillor Roy Prior**
- **May 2014 to May 2015 – Councillor Edward Walsh**
- **May 2015 to May 2016 – Councillor Frank Conway**

CARRIED

4. RELIEVING ARRANGEMENTS DURING CEO'S ABSENCE

Moved: Cr Sam

Seconded: Cr Prior

COUNCIL RESOLUTION:

COUNCIL notes and accepts the report regarding the Relieving Arrangements during CEO's Absence. That the COUNCIL accepts and approves the following recommendation that:

- (a) The Chief Executive Officer be granted Annual Leave from 23rd May 2012 to 3 July 2012 inclusive;
- (b) The Director of Financial Services, John Mugambi, be appointed to act as CEO during the absence of the CEO and to hold all the delegations of the CEO;
- (c) The Director of Financial Services be paid at the CEO's salary rate whilst he performs the higher duties during the absence of the CEO.

CARRIED

5. RELINQUISHMENT OF COMMONWEALTH BANK AGENCY

Moved: Cr Prior

Seconded: Cr Sam

COUNCIL RESOLUTION:

COUNCIL accepts and notes the report received regarding the Relinquishment of the Commonwealth Bank Agency. Council resolves that:

- (a) Council will cease to operate the Commonwealth Bank Agency on and from 1st September 2012
- (b) The Chief Executive Officer is directed to advise all parties affected by the decision and to make arrangements for the cessation of the agency on 31st August 2012.
- (c) Advance Public notices are to placed throughout the Community

CARRIED

6. REVIEW OF PUBLICATION OF PALM ISLAND VOICE

Moved: Cr Sam

Seconded: Cr Conway

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the Report on the Palm Island Voice.

- Council recommends a quarterly voice be published, training a local person/organisation in journalism and publishing
- CEO to provide a report back to Council on other printing options and financial viability of the Palm Island Voice
- Community Forum regarding the Palm Island Voice to be organised before next General Meeting

CARRIED

Break for m/tea 10.15am
Meeting resumed 10.33am

7. NOMINATION OF MAYOR FOR ELECTION AS LGAQ'S EXECUTIVE DISTRICT 12 REPRESENTATIVE

Moved: Cr Sam

Seconded Cr Conway

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the Report received for Nomination of Mayor for Election as LGAQ's Executive District 12 Representative.

Council resolves that:

- That the Council nominates the Mayor for election as a District Representative to the Local Government Association of Queensland's Policy Executive for the period 2012-2016.

CARRIED

8. EXPLANATION OF REQUEST FOR LEASE DOCUMENTS

Moved: Cr Sam

Seconded: Cr Prior

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the report received by the Chief Executive Officer regarding Lease requests.

CARRIED

9. TENANCY MANAGEMENT AGREEMENT WITH DEPARTMENT OF HOUSING AND HOMELESSNESS SERVICES

Moved: Cr Sam

Seconded: Cr Walsh

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the report received regarding the current status of the Tenancy Management Agreement.

Council resolves to refer all Housing enquiries back to Housing and Homelessness Services.

CARRIED

10. FUNDING SUBMISSION FOR BUILDING UPGRADE – TELSTAN SIBLEY & MHEELIN CUMMINS (Takeout Dining)

Moved: Cr Sam

Seconded: Cr Conway

COUNCIL RESOLUTION:

That the COUNCIL notes & accepts the correspondence received from Takeout.

Councils resolves that:

- Director of Works to provide a report to Council on the estimated total cost of the above upgrades. Report to be provided to council by next meeting.
- CEO to organise Status Report to be provided to Council on business viability

CARRIED

11. FINANCE REPORT JANUARY– DIRECTOR OF FINANCE

Moved: Cr Conway

Seconded Cr Walsh

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the Finance Reports for January 2012.

CARRIED

12. FINANCE REPORT FEBRUARY– DIRECTOR OF FINANCE

Moved: Cr Sam

Seconded Cr Lacey

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the Finance Reports for February.

CARRIED

Councillor Walsh left meeting 11.45am
Councillor Walsh returned to meeting 11.46am

Councillor Sam left meeting 11.49am
Councillor Sam returned to meeting 11.51am

Councillor Prior left meeting 12.31pm
Councillor Prior returned to meeting 12.32pm

13. FINANCE REPORT APRIL– DIRECTOR OF FINANCE

Moved: Cr Sam

Seconded Cr Conway

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the Finance Reports for April.

- CEO to follow up expenditure on Housing at next Technical Working Group Meeting
- CEO to provide a report on an Operational Review of the whole of Council workforce

CARRIED

Lunch 12.42pm

Meeting resumed 1.26pm

14. CORPORATE SERVICES OVERVIEW

Moved: Cr Sam

Seconded Cr Walsh

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the Report Title Corporate Services Overview.

CARRIED

15. PROPOSED MEETING DATES

Moved: Cr Prior

Seconded: Cr Walsh

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the Proposed Meeting Dates set for 2012:

Council resolves that:

- Delegation Day is the second Tuesday of every month
- Land Trust Meeting is the last Tuesday of every month
- General Meeting is the last Wednesday of every month

Meeting Dates to be advertised in the Palm Island Voice, with Community Agencies, senior PIASC managers, LGAQ, Indigenous Councils and Community noticeboards.

CARRIED

16. MEMBERS AS PORTFOLIO SPOKESPERSON

Moved: Cr Conway

Seconded Cr Sam

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the Report titled Members as Portfolio Spokesperson.

Council resolves the following Council Members be spokespersons for the following Portfolios, with a 12 month rotation and assistance from each Councillor;

- Governance and Housing – Mayor Alf Lacey
- Infrastructure Services – Councillor Roy Prior
- Planning and Liveability – Councillor Mislam Sam
- Facilities and Growth – Councillor Edward Walsh
- Community Wellbeing – Councillor Frank Conway
- Law & Order/Crime Prevention – Portfolio of all Councillors

CARRIED

17. COUNCIL POLICY REVIEW/DELEGATION REGISTER

Moved: Cr Sam

Seconded Cr Walsh

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the COUNCIL Policy Review Report and Delegation Register.

That the attached policies and Delegation Register be reviewed by the Corporate Services Team, and that the Policy and Delegation Register be presented at a Special Meeting of Council to be scheduled for August 2012.

CARRIED

18. DRAFT OPERATIONAL PLAN

Moved: Cr Prior

Seconded: Cr Sam

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the Draft Operational Plan.

Council resolves that that the Draft Operational Plan 2012/2013 be presented at the budget meeting in June 2012.

CARRIED

19. PROPOSED ELECTRONIC FILING SYSTEM

Moved: Cr Walsh

Seconded: Cr Sam

COUNCIL RESOLUTION:

That the Council notes and accepts the Report received for a Proposed Electronic Filing System.

Council resolves that:

- **Corporate Services to organise a call for Expression of Interests to be advertised**
- **CEO to provide a report on current LGAQ filing system**

CARRIED

Councillor Conway left meeting 2.12pm
Councillor Conway returned to meeting 2.13pm

20. EXPRESSION OF INTEREST SHOPS

Moved: Cr Prior

Seconded: Cr Sam

COUNCIL RESOLUTION:

That the Council notes and accepts the Report received regarding the Expression of Interest for the below shops.

- Shop 3 (previously Island Life)
- Shop 4 (Sunset Snack Bar)
- Shop 2 (EmployNet)
- Status report required on Bluewater leases

Council resolves that a call for new Expression of Interests for the above shops be advertised, and the matter be placed on the Agenda for the next Land Trust Meeting.

CARRIED

Councillor Prior left meeting 2.22pm
Councillor Prior returned to meeting 2.23pm

21. MANAGEMENT OF COMMUNITY MEETING ROOM

Moved: Cr Sam

Seconded: Cr Conway

COUNCIL RESOLUTION:

That the Council notes and accepts the Report received regarding the Management of the Community Meeting Room.

Councils also notes that the previous Council's objective for the Community Meeting Room was for this building to provide a meeting place for community members, organisations – profit and non for profit and government agencies.

The Council recommends the Pacific Indigenous Samaritan Association submit an expression of interest for other office spaces, including possible PCYC space.

CARRIED

22. IGA REQUEST FOR PERMISSION TO SELL FRUIT AND VEGETABLES ON PALM ISLAND

Moved: Cr Sam

Seconded: Cr Conway

COUNCIL RESOLUTION:

That the Council notes and accepts the email received from Louise & Anthony Zaghini from Ingham IGA.

Council resolves that approval be given to IGA Ingham to sell fruit and vegetables on Palm Island, starting with a 6 month trial. CEO to follow up and provide a report back to Council on IGA's requirements.

CARRIED

23. LIVING STORIES PROJECT

Moved: Cr Walsh

Seconded: Cr Sam

COUNCIL RESOLUTION:

That the Council notes and accepts the report title a Living Stories Project.

Council resolves hold over the matter until CEO provides a report back to Council on budget and costs.

CARRIED

24. PROJECT PROPOSAL FROM DELPHINE GEIA

Moved: Cr Walsh

Seconded: Cr Sam

COUNCIL RESOLUTION:

That the Council notes and accepts the Project Proposal received from Delphine Geia.

Council resolves to hold over the matter until CEO gathers and provides more information on the project proposal.

CARRIED

25. HOME & COMMUNITY CARE (HACC)

Moved: Cr Prior

Seconded: Cr Walsh

COUNCIL RESOLUTION:

That the Council receives and accepts the report for Council to reconsider the site preferred for the HACC Building.

Council resolves and accepts that Site A be the preferred site for HACC. CEO to send an urgent letter to HACC of the resolution outcome.

CARRIED

26. PALM ISLAND CHILD & FAMILY CARE CENTRE

Moved: Cr Walsh

Seconded: Cr Conway

COUNCIL RESOLUTION:

That the Council notes and accepts the report for regarding the Palm Island Child & Family Care Centre. **Council resolves that:**

- The Council accepts the recommendation and approve the revised roof
- CEO to follow up building site requirements
- Naming of the CFCC building to be put forward at the June meeting, and an open Community expression of interest to be put on noticeboards throughout the Community for naming preferences

CARRIED

Mayor Lacey left meeting 3.16pm

Mayor Lacey returned to meeting 3.21pm

27. DRAFT PLANNING SCHEME

Moved: Cr Conway

Seconded: Cr Sam

COUNCIL RESOLUTION:

That the Council accepts and receives the Draft Planning Scheme.

Council resolves to adopt the Draft Planning Scheme.

Council resolves that:

- CEO to provide a Report on pump station & sewage overflow at Butler Bay
- Public notices go out to the Community at Butler Bay, and notices to go up throughout the Community

CARRIED

28. CLEVER HOUSING OPERATIONS

Moved: Cr Sam

Seconded: Cr Walsh

COUNCIL RESOLUTION:

That the Council notes and accepts the report regarding the Clever Housing Operations Proposal.

CARRIED

29. PROPOSED MOTEL EXTENSION

Moved: Cr Walsh

Seconded: Cr Conway

COUNCIL RESOLUTION:

That the Council accepts and notes the Report received regarding the Proposed Motel Extension.

CARRIED

30. CONFIRMATION OF ABORIGINALITY FORMS

Moved: Cr Sam

Seconded: Cr Walsh

COUNCIL RESOLUTION:

That the COUNCIL accepts and approves the Confirmation of Aboriginality forms for the following applicants:-

- Nathaniel James GEIA
- John Kenneth Valentine CLUMPOINT
- David Jason William SAM
- Lisa Gayle LAWRENCE

CARRIED

31. COMMUNITY SERVICES REPORT

Moved: Cr Sam

Seconded: Cr Prior

COUNCIL RESOLUTION:

That the COUNCIL accepts and notes the report received from the Community Services Director.

Council resolves the following:-

- Council approves and adopts strategies as outlined in the Community Services Report, to manage the removal of the horses, with the following steps taken first:-
- Community Meeting with horse owners to be organised by Community Services Director
- Process for Removal of unbranded horses
- Review of registration fees and charges
- CEO & Director of Community Services to seek advice from RSPCA and DPI regarding process for the removal of dogs
- Animal Control area to set up a database of numbers & description of all animals
- Approval granted for temporary closure of roads at the end of the transfer station and the one opposite the cemetery, as per the Waste Management report.
- Temporary Closure notice to be put up on Community Noticeboards.
- Community Services Department to organise notices to all Butler Bay Residents, notifying them about the Sewerage Overflow issue is being attended to

CARRIED

32. ADOPTION OF PALM ISLAND ACTION PLAN

Moved: Cr Prior

Seconded: Cr Conway

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the Palm Island Action Plan.

Council resolves that:

- The Palm Island Action Plan be endorsed and submitted

CARRIED

33. STRIKE DAY COMEMORATIONS

Moved: Cr Conway

Seconded: Cr Sam

COUNCIL RESOLUTION:

That the COUNCIL accepts and notes the Strike Day Commemorations.

Council resolves that:

- A contribution of \$3,000 only be approved, depending on current contribution
- Director of Community Services to provide details of any contributions already made
- CEO to follow up with Sealink schedule for the 4th June 2012
- Council to receive updated reports from the Community Services Director on all Palm Island Events.

CARRIED

34. HEALTH LIAISON OFFICER REPORT

Moved: Cr Sam

Seconded: Cr Walsh

COUNCIL RESOLUTION:

That the COUNCIL accepts and notes the Health Liaison Officer Report for January to May 2012.

Council resolves that:

- Councillor Walsh be the official guest on behalf of Council at Prostate Cancer Awareness day on Tuesday 29th May 2012
- Community Services Department to contact the Healing Foundation and make applications for healing programs funding on Palm Island

CARRIED

Councillor Walsh left meeting 4.35pm

Councillor Walsh returned to meeting 4.37pm

35. NGARDA PROPOSAL

Moved: Cr Walsh

Seconded: Cr Conway

COUNCIL RESOLUTION:

That the COUNCIL accepts and notes the proposal received from NGARDA.

Council to receive overview from NGARDA on Wednesday 16th May 2012.

CARRIED

36. PALM ISLAND SHORE PROTECTION RECONSTRUCTION

Moved: Cr Sam

Seconded: Cr Prior

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the Palm Island Shore Protection Reconstruction presentation. Updated report required on next visit to Palm Island.

CARRIED

37. APPLICATIONS FOR FUNDING UNDER THE LOCAL GOVERNMENT GRANTS AND SUBSIDIES PROGRAM 2011-2012

Moved: Cr Conway

Seconded: Cr Walsh

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the correspondence received.

CARRIED

38. DEPARTMENT OF HOUSING AND PUBLIC WORKS TENANCY REPORT

Moved: Cr Sam

Seconded: Cr Conway

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the correspondence received.

CARRIED

39. DEPARTMENT OF COMMUNITIES – INDIGENOUS HOUSING HOMELESSNESS PROGRAMS REPORT

Moved: Cr Conway

Seconded: Cr Prior

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the correspondence received.

CARRIED

40. AUSTRALIAN LOCAL GOV WOMENS ASSOCIATION CONFERENCE

Moved: Cr Walsh

Seconded: Cr Conway

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the correspondence received. Noted that attendee has to be an elected female Councillor.

CARRIED

41. EXTENSION OF TIME TO ADOPT 2012/2013 BUDGET AND REVENUE STATEMENT

Moved: Cr Sam

Seconded: Cr Conway

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the correspondence received.

CARRIED

42. ADVICE ON EXTENSION OF TIME FOR FANTOME ISLAND APPLICATION

Moved: Cr Prior

Seconded: Cr Walsh

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the correspondence received.

- CEO to organise a copy of the Report on heritage council to be provided to all Councillors

CARRIED

43. APPOINTMENT OF NURSE ADVISOR FOR SANDY BOYD HOSTEL

Moved: Cr Prior

Seconded: Cr Walsh

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the correspondence received.

CARRIED

44. LOCAL DISASTER MANAGEMENT GROUP LDMG MEMBER INCUMBENT

Moved: Cr Sam

Seconded: Cr Walsh

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the correspondence received.

CARRIED

45. ANGLICAN CHURCH RE: OLD ST GEORGES BUILDING LETTER

Moved: Cr Walsh

Seconded: Cr Conway

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the correspondence received.

CARRIED

**46. DEPARTMENT OF EDUCATION & TRAINING – PRINCIPAL FOR A DAY STATE
EDUCATION WEEK**

Moved: Cr Prior

Seconded: Cr Walsh

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the correspondence regarding Principal for a day.
Council nominates Councillor Sam as Principal for a Day on Monday 21st May 2012.

CARRIED

**47. PALM ISLAND COMMUNITY COMPANY – BOARD OF DIRECTORS NEW
APPOINTMENT**

Moved: Cr Walsh

Seconded: Cr Prior

COUNCIL RESOLUTION:

That the COUNCIL accepts and notes the correspondence received from Palm Island
Community Company, regarding the appointment of Mrs Emmakita Geia as a Board member.

Council to consider nominees at the next Council Meeting.

CARRIED

48. WOORABINDA COUNCIL FAMILY DAY CEMETERY PROJECT

Moved: Cr Sam

Seconded: Cr Walsh

COUNCIL RESOLUTION:

That the COUNCIL accepts and notes the correspondence received.

Council resolves that Cr Walsh be Councils Representative at the function.

CARRIED

49. HINCHINBROOK COUNCIL CONGRATULATIONS LETTER

Moved: Cr Sam

Seconded: Cr Prior

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the Correspondence received.

CARRIED

50. BARTON/DEAKIN GOVERNMENT RELATIONS CONGRATULATIONS LETTER

Moved: Cr Prior

Seconded: Cr Sam

COUNCIL RESOLUTION:

That the COUNCIL notes and accepts the Correspondence received.

CARRIED

Meeting adjourned until 11.30am on the 16th May 2012

Meeting resumed at 11.30am on the 16th May 2012

PRESENT

**Chairman
Councillors**

Mayor Alfred Lacey
Cr Roy Prior
Cr Edward Walsh
Cr Frank Conway
Apology – Councillor Mislam Sam

Officers

Ross Norman CEO
Serina James – Executive Assistant

51. INTERNET USAGE FOR COUNCILLOR SAM

Moved: Cr Walsh

Seconded: Cr Conway

COUNCIL RESOLUTION:

That the COUNCIL resolves that Councillor Sam be paid an amount of \$150.00 per fortnight towards internet usage in lieu of the provision of a laptop.

CARRIED

Mayor Alf Lacey left room COI 11.43am

52. MOTOR VEHICLE ALLOWANCE FOR MAYOR

Moved: Cr Conway

Seconded: Cr Walsh

COUNCIL RESOLUTION:

That the COUNCIL resolves that the Mayor be paid an allowance of \$15,000 per annum (plus 40% tax top up), payable one-half yearly in advance, towards the use of his private vehicle for official purposes.

CARRIED

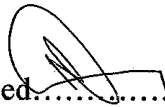
Mayor Alf Lacey returned to meeting 11.49am

MEETING CLOSURE

The Meeting concluded at 5.36pm

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Meeting held this Monday 14th May 2012.

Submitted to the Meeting of Palm Island Aboriginal Shire Council General Meeting

Signed.....

Alfred Lacey

MAYOR

Palm Island Aboriginal Shire Council